

**GOFFSTOWN SCHOOL DISTRICT****KF****COMMUNITY USE OF SCHOOL FACILITIES**

School facilities referenced herein are defined as the buildings, grounds, playgrounds, parking lots and athletic fields at all sites under the jurisdiction of the Goffstown School District.

The basic and underlying philosophies relative to the use of School Facilities in this Policy are:

1. When not in use for school purposes, school facilities may be used, with prior approval of the school district administration, for purposes that promote the welfare of the Goffstown community.
2. School facilities are the property of the Town of Goffstown and the Goffstown School District. The complete control and administration of school facilities and equipment is the responsibility of the Goffstown School District.
3. All applicants are responsible for reviewing and/or completing Policy KF, KF-R. The applicant's signature confirms they have read, understand, and will comply with policy KF and regulation KF-R
4. When school facilities are used for the purpose other than for school use, additional expenses, including staffing, heating, lighting and other operational expenses (wear and tear) are incurred by the school district. Therefore, fees will be assessed by the Goffstown School District to cover these costs.
5. The applicant is responsible for damage caused to school property. The applicant is required to provide a current copy of the organization's certificate of liability coverage, naming the Goffstown School District as an additional insured when submitting an application form.
6. At the discretion of school district administration, the applicant may be required to provide police and/or fire protection. The cost of police and/or fire department details is at the applicant's expense.
7. Authority for granting, extending, and/or canceling any permitted use of school facilities is retained by the Goffstown School District. The District reserves the right to refuse or cancel a request without cause, or notice.
8. Use of school facilities shall be denied to:
  - a. Any group that teaches or suggests any doctrine or theory subversive to the Constitution and laws of either the United States or the State of New Hampshire.
  - b. Any group that advocates violence and discrimination
  - c. Any group that does not comply with Policy AC and AC-R

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(continued)**

9. Authorization for use of school facilities by non-school sponsored/sanctioned organizations shall be considered neither as an endorsement nor approval of the activity, group, or organization or the purposes they may represent.
10. No person, group, or organization has any implied right to use school property. The right to use school facilities for any lawful purpose is subject to approval by school district administration.
11. The School District will cooperate with emergency management agencies, and will make suitable facilities available.
12. The Goffstown School Board has established fees to be charged based on the following categories as set forth in Policy KF-R -Facilities Usage Fees - Schedule A:

**Category A:** No rental charges.

School or Town of Goffstown sponsored activities. These organizations or town departments must provide sufficient supervision of the group's participants prior to, during the event, and until all participants have left the building and/or grounds.

**Category B:** Certain fees may be charged depending on the nature of facility usage.

**Category C:** Both rental and staffing- related fees will be charged.

13. School facilities are available only when there is a regularly scheduled school custodian or staff member employed to supervise and protect the facility. Custodians and staff are to be paid at a rate published in Schedule A.

Reference: KF-R – Community Use of School Facilities Regulation

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